

Add-on Fellowships for Interdisciplinary Economics and Interdisciplinary Business Administration

Guidelines

The Joachim Herz Stiftung is granting annually up to 20 fellowships in the form of Add-on Fellowships for Interdisciplinary Economics and Interdisciplinary Business Administration¹ to young scientists. The aim of the fellowships is to support the interdisciplinary work of young scientists (m/f) and give them a greater insight into related disciplines. The fellowship program consists of funding which may be used for research purposes, conference attendance, research stays, further training, and other measures which directly support the recipients' research. The Joachim Herz Stiftung additionally organizes networking events for the fellows.

1 Target Group

The target group for the add-on fellowships is young scientists working on research matters in the area of economics and business administration and related research fields in an interdisciplinary capacity. The fellowships are open to graduate and postdoc students as well as assistant or junior professors without tenure in various disciplines. The fellows may transition from being a graduate student to a postdoc student or from postdoc status to being a junior professor or from a position without tenure to on with tenure in the course of their fellowship. PhD graduation may date back no longer than 6 years at the application deadline (date of Ph.D. defense). The fellowship program does not cover living expenses – these must be covered by means of employment at a university or a nonprofit research institute. It is the responsibility of the applicants themselves to ensure that any additional funding is permissible in accordance with the rules applicable to their basic financing.

2 Amount and Duration of the Funding

The fellows will be funded for a period of two years. The fellowships are worth up to 12,500 euros each for personal research funding and for the fellows' networking. For example, the funds may be used for equipment (PC, software, etc.), student assistants, further training, travel expenses, attendance fees, data collection and acquisition, and other measures directly supporting the recipients' research. They may equally be used to finance further training and education that advance the recipients' careers.

Fellows with children have the opportunity to apply for an additional 3,000 euros for the purposes of balancing a family and career. These funds earmarked for reconciling family and career may be spent on taking the family to conferences and research stays (travel and accommodation costs) or for childcare during such occasions. In the case of childcare, the funds may be used to finance

¹ The Title of the fellowship in the time period 2017-2019 has been Add-on Fellowships for Interdisciplinary Economics. From 2020 onwards the program also aims at young scientists exploring interdisciplinary questions in the field of business administration.

either local childcare or the travel expenses (flight, rail ticket, accommodation – these should not exceed the local childcare expenses) of an accompanying carer (e.g. a family member).

A fellow may apply to have their fellowship extended in order to use their funds in a third year, with no additional funds being awarded. The Joachim Herz Stiftung considers and approves applications for extension of the funding duration on a case-by-case basis.

3 Networking Meetings

In addition to the individual funding, meetings of the fellows are held to facilitate and promote networking and communication among them and between the disciplines. The networking meetings are a mandatory part of the fellowship program. The funding comprises travel expenses to the networking meetings.

4 Application Process

The add-on fellowships are primarily advertised by means of fliers sent to the appropriate institutes by e-mail and sometimes by mail. Precise details regarding applications can be found on the Joachim Herz Stiftung website. The fellowships are also advertised on suitable platforms. Applicants directly apply to the Joachim Herz Stiftung. The following documents must be submitted via the website when applying:

- Completed application form (online)
- Explanation of motivation and planned use of the funds (max. 2,500 characters, including spaces)
- Résumé (max. four pages) and records of achievement
- Brief description of own research (max. 2,500 characters, including spaces)
- Statement from the supervisor concerning the need for the fellowship (max. 1,500 characters, including spaces)²
- If applicable, copy of birth certificate justifying additional family funding

The application documents are to be submitted in full, on time, and taking into account the size restrictions. Exceeding these size restrictions may result in the application being rejected. The deadlines for applications will be published every year on the Joachim Herz Stiftung home page when the application process opens. Funding then usually commences between October and December of the same year.

5 Selection Process

Following a formal examination of the applications, they are forwarded to the jury, which is made up of independent scientists. The written evaluation of jury members is complemented by

² Junior-Professors may choose a full professor themselves.

meetings with representatives of the jury and of the Foundation. The candidates will be ranked during the meeting and up to 20 fellows will be selected. The selection criteria are:

- Convincing scientific relevance of the research topic
- Economic expertise of the applicant or a targeted cooperative partner (in particular in the case of applicants from outside of the specialist area)
- Plausible argumentation of the need for interdisciplinary work or knowledge
- Feasibility of the project in terms of time and money, and sensible and concrete planning of how the funds will be used

The applicants have no claim to insight into the jury's reasons for either approving or rejecting an application.

6 Funding Acceptance and Approvals

By accepting the fellowship, the fellow undertakes to notify the Foundation without undue delay of any changes in their circumstances which are relevant to the awarding of the fellowship. Further, the fellow is obligated to produce an interim written report half way through the fellowship and a final report upon termination of the fellowship. Upon entering the program, the fellows conclude a fellowship agreement with the Joachim Herz Stiftung governing use of the funds, their obligation to provide supporting documents, and the submission deadlines.

7 Miscellanea

The Joachim Herz Stiftung reserves the right to revoke a fellowship and assert a reimbursement claim if incorrect or incomplete information was given in the application, if the approval conditions were not observed, or if there are other important reasons for such a revocation. There is no entitlement on the part of the fellows to being funded by the Joachim Herz Stiftung.

Further, the Joachim Herz Stiftung reserves the right to amend or supplement these guidelines.

Hamburg, (date)